# **Brain Injury Workgroup Meeting Agenda**

**Tuesday, September 6, 2011** 10:00 am – 3:15 pm

State Historical Building Classroom B (3<sup>rd</sup> Floor) 600 East Locust Des Moines, IA 50319

## **AGENDA**

- I. Introductions
- II. Define the current state of BI services in Iowa
- III. SWOT (Strengths/Weaknesses/Opportunities/Threats) analysis
- IV. Conduct gap analysis/identify critical success factors
- V. Plan for next meeting
- VI. Public Comment Session 2:45 3:15 pm.
- VII. Adjourn

<sup>\*</sup>Next meeting Tuesday, September 27, 2011 at United Way of Central Iowa, 1111 Ninth Street, Des Moines, IA 50314, 515-246-6500.

#### KEY QUESTIONS FOR WORKGROUP TO CONSIDER IN PREPARATION FOR THE SESSION:

#### Regarding Iowa's BI services today:

What are the key needs that are not being met that must be met to sustain success? What are the internal and external forces that affect performance? What are the critical leadership beliefs and areas of concern?

#### What are the major strengths?

• What are our advantages? What do we do well?

### What are the major weaknesses?

• What do we do poorly? What should we avoid? What should we improve?

#### What are our major opportunities?

• What are the good opportunities facing us? What are the interesting trends we are aware of?

#### What are the major threats?

What obstacles do we face? Are the required specifications changing?